

Ad hoc meeting SCAtarsis Feb. 10 2004

Present: Christy, Alyson, Julian, Rose

Apologies: Gary

Agenda:

1. 2003 AGM not valid
  2. Calendar
  3. Orientation Day
  4. Partitions
  5. the new G5
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1. 2003 AGM not valid: Julian: Merryn Shaw from UMPA contacted the group to inform us that our AGM last year is invalid. There were two reasons for this:

- #1. the AGM was held outside of the university's academic calendar which runs until November 28 2003, and
- #2. we did not have a quorum, according to UMPA's rules; vis., there must be 7 non-committee members present and 3 office bearers.

We now understand that a postgraduate organisation at unimelb can attract membership from a number of different sources, as long as there is a 70% representation from currently enrolled postgrads: a fact we had not realised and/or overlooked. For example, staff, postgraduates from other departments/faculties, alumni, and "others" may be members and attend general meetings.

Our options are to make the executive smaller (e.g., make the CIO & VP honorary positions, and boost the number of non-committee members).

Therefore, we need to meet to reconvene our AGM before March 31st in order to officially reaffiliate with UMPA and be a valid organisation.

Since such a meeting will need to be held at least 2 weeks from now, we have decided to have our first social event combined with AGM on Friday March 19th, 2004. Julian has kindly offered to host the event - more details coming soon.

Alyson suggests we heavily promote the AGM and social night at the Orientation day (which is next Tuesday, Feb. 17th).

\* KEEP IT QUICK:

- keep the official AGM to a minimum: we should be able to run through all the necessary business quickly since we have covered the issues already at the last non-AGM meeting;

\* HAVE DRINKS BEFORE THE MEETING:

- start proceedings at 5.30pm with sumptuous beverages and a bewildering array of delicious things to eat

\* ADVERTISE & PROMOTE AS A SOCIAL EVENT:

- staff, partners, friends, all invited to kick off the year and get our group back on the boil

PUT THIS IN YOUR DIARY:

\*\*\*\*\* SCAtharsis start of year social night & AGM \*\*\*\*\*  
MARCH 19th (FRIDAY), at 5.30pm

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## 2. Calendar:

Alyson has prepared the calendar of main SCAtharsis events to take us through the year [please check your SCAtharsis ML for details: printouts will be available on Orientation Day]

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## 3. Orientation Day:

This event will start at 3.30 with official greetings and information from various staff and UMPA reps.

The SCAtharsis social welcome commences from 4.30, with refreshments kindly provided by the Dept.

Alyson and Rose to shop at Vic Market on the day; wine provided by SCA.

Postgrads are welcome to come around at 2.30 to assist with the setting up of the room and preparation of materials and so on.

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## 4. Partitions:

The Dept. has agreed to supply SCAtharsis room with funds to purchase two large partitions (2m X 1.5m approx). The location of the partitions in the room is still under discussion, however the idea of setting off a physically separated space for socialising is a popular one. Since they are on wheels, they are easily moved around too, if someone wants to work quietly/privately on a workstation.

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## 5. the new G5:

If you have visited the room lately, you will have seen the highend G5 workstation. This is running, and some software is already installed, but the machine is not yet fully integrated into the server system, and so accounts cannot yet be generated (exceptional circumstances notwithstanding).

The department and SCAtharsis are still discussing the best way to administer its use; e.g., although there are only a minority of media postgrads, and perhaps a few others who will want to use multimedia software for various aspects of their projects, creative media work tends to run into lengthy time-usage, so this will need to be taken into consideration.